

Associate Director of Youth Ministries



VILLAGE CHURCH
Presbyterian (USA)

Village Church Mission Campus
6641 Mission Road
Prairie Village, KS 66208

Full-Time
Reports to: Director of Youth Ministry,
Angel Patterson

To apply, send resume and/or cover
letter to
human-resources@villagepres.org

Job Purpose

The Associate Director of Youth Ministries works with all students, from 7th through 12th grades, assisting the Director of Youth Ministries and as a team member of the Youth Department, seeking to understand and address the spiritual and social needs of adolescents and their families. The Associate Director must have the faith, energy, and vision to lead, reach out to, and relate to students of Village Presbyterian Church and its surrounding community.

Duties & Responsibilities

Ministry Goals:

- Provide spiritual leadership to middle and high school students and their families, equipping students to become followers of Christ
- Create a safe haven for all students (7th-12th grades) to interact with others, provide mutual support, explore their spirituality, and develop self-confidence.
- Initiate time with students one-on-one, in small group settings, and/or large group events.
- Commit to learning and growing in personal relationship with Jesus Christ.

Specific Ministry Responsibilities:

- Work with all students at all weekly Village youth programming (this includes Sunday morning, Sunday evenings, Tuesday afternoons, and Wednesday evenings)
- Assist in planning, directing, and executing weekly student education classes, weekly fellowship, summer mission trips and related activities.
- Assist in training adult volunteers to serve as teachers, advisors, mentors, and committee members to students.
- Communicate effectively and consistently with families and students (i.e. emails, social media creation, etc.)
- Incorporate the participation of students in all aspects of the church's life, such as Sunday morning worship and all-church fellowship events.
- Continually evaluate existing ministry programs, build new programs, and discontinue old programs when appropriate.
- Support the mission of Village Presbyterian Church in the wider community by taking part in mission/outreach activities with students and leading mission trips outside of Kansas City
- Seek out conferences, classes, and materials that will serve as professional development or continuing education.
- Perform other job functions as necessarily and appropriate to enhance the ministry of Village Presbyterian Church in collaboration with Director of Youth Ministries

Staff Responsibilities:

- Attend monthly church all-staff meetings
- Attend monthly youth ministry committee meetings
- Attend regular youth ministry department staff meetings
- Abide by the church's child/youth protection guidelines and keep appropriate personal boundaries

Qualifications

- Able to support the mission and ministry of Village Presbyterian Church
- Two years' experience in student ministry preferred
- Bachelor's Degree preferred
- Personal relationship with Jesus Christ, evident in your life and conversation, and serves as an example for others
- Personal commitment to continue to learn and grow in own Christian faith and knowledge through continuing education and professional development opportunities
- Professionalism in all aspects of ministry, including the ability to work independently and collaboratively with others, the ability to communicate effectively, and the ability to recognize and maintain confidentiality
- Proficiency in computer skills
- Pass a background check

Working Conditions & Physical Requirements

- Typical work is in an office environment
- Occasional participation in active games and activities
- Yearly trips require 24/7 responsibilities for chaperoning and leading students. These include:
 - Dominican Republic Spring Break trip (7 days)
 - Senior Capstone trip (2 days)
 - Middle School Mission Trip (5 days)
 - Montreat Youth Conference (7 days)
 - Alternates each year: Boundary Waters Canoe Trip (6 days) OR Float Trip (2 days)
 - Other trips/retreats as desired by associate director and director

Additional Eligibility Qualifications

- Pass a background check

How to Apply

Send resume and/or cover letter to human-resources@villagepres.org.

AAP/EEO Statement

Village Presbyterian Church is an equal opportunity employer. In accordance with anti-discrimination law, it is the purpose of this policy to effectuate these principles and mandates. Village prohibits discrimination and harassment of any type and affords equal employment opportunities to employees and applicants without regard to race, color, sex, religion in non-ordained positions, national origin, disability status, protected veteran status, or any other characteristic protected by law. Village conforms to the spirit as well as to the letter of all applicable laws and regulations.